



FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS

Terms of Reference for NPP □/PSA. NAT □x

Name:	
Job Title: Intern (Food Security and Nutrition Policy Officer)	
Division/Department: FAO Lao PDR	
Programme/Project Number:	
Location: Vientiane, Lao PDR	
Expected Start Date of Assignment:	Duration: 11 months after the EOD
Reports to: <i>Name:</i> Chanthalath Pongmala	<i>Title:</i> Assistant FAO representative (Programs) of Lao PDR

GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

BACKGROUND

Under the overall supervision of the FAO Representative in Lao PDR and the technical guidance of the Policy Officer from Regional Office and the HQ, the intern will support the Ministry of Agriculture and Forestry (MAF) in strengthening its role in the National Nutrition Committee (NNC) under the Lao PDR National Nutrition Strategy 2016-2025 and Plan of Action 2016-2020 (NNSPA). The intern will work closely with MAF food security and nutrition focal point, also to be based in MAF. The intern will have regular coordination meetings with the EU Delegation, with UN agencies, and with other development partners working on food security and nutrition.

TASKS AND OBJECTIVE

Under the overall supervision of the FAO Representative in Laos, under the direct supervision of FAO Assistant Representative (Programs), the intern will support the Programs unit.

His/her main tasks will be:

- Develop and maintain close liaison with major stakeholders at national, provincial and district levels in relation to the promoting the role of the agricultural sector in nutrition, including maintaining contact with the subnational nutrition coordination mechanisms being set up by the NNC Secretariat
- Conduct interviews with key stakeholders, and facilitate focus group discussions, on the role of nutrition stakeholders in the agricultural sector and the broader political economy
- Develop a dialogue amongst relevant stakeholders to foster a common understanding on policy options in agriculture related to nutrition
- Work directly with Government actors at national and provincial and district level to promote and provide advice on integration of nutrition within the agricultural sector plans and programmes
- Provide support to MAF to develop capacities of key stakeholders to strengthen existing systems for monitoring nutrition-sensitive aspects of agriculture
- Contribute to preparation of a detailed plan for policy assistance in support of ongoing policy processes through close collaboration with the relevant Government agencies : (i) at national level, in support of the formulation, review and implementation of nutrition-sensitive agriculture policies and programmes; (ii) at province level, in order to support the implementation of the NNSPA
- Lead development of user-friendly reference packages on nutrition-sensitive agriculture, policy briefs, and guidelines for

- planning and reporting
- Conduct assessments of capacity development needs and approach for agricultural organizational and human capacities at Province level, focusing on capacity for change management in nutrition policy processes
- Provide facilitation support to delivery of capacity development programmes for those organizations and staff, including the provision of practices, tools and methodologies
- Promote space for civil society participation in the nutrition policy debate and coordination
- Facilitate evidence-based and inclusive policy dialogue and stakeholder coordination.
- Participate in multi-stakeholder forums and promote strategic partnerships with relevant stakeholders at national level.
- Provide essential support in an operational sense in relation to communication across the Lao-English interface in both spoken and written contexts
- Perform other related duties as required.

KEY PERFORMANCE INDICATORS	
Expected Outputs:	Required Completion Date: ****
<ul style="list-style-type: none"> • Xx • xx • Xx 	